

**Assessment, Curriculum and Teaching (ACT) Committee
(CISC and CIAC are merged to form one committee)
June 14, 2007**

Duties of this committee will be:

Site representatives will communicate with their site after each committee meeting.

Annual Meeting Agenda will be: (All meetings in 2007 will be held at SFHS Tech Presentation Room)

First meeting of the year (4 hours) August 20, 2007 from 5:00-9:00 PM

- Review and approve district Annual Report

Second meeting of the year (4 hours) November 19, 2007 from 5:00-9:00 PM

- Annual review of district data as related to curriculum and instruction

Third meeting of the year (4 hours) March 3, 2008 from 5:00-9:00 PM

- Annual reporting by all LACs to this committee to ensure Curriculum Review Cycle is followed and progress is being made toward upcoming adoptions. Supporting documentation will be provided to the committee members at least one month prior to the meeting for their review. Supplemental information may be brought to the meeting.
- Focus on educational questions and issues
- Reporting from LACs in years 1, 2, 5 and 6

Fourth meeting of the year (1 hour) April 21, 2008 from 5:00-6:00 PM

- Consensus between this committee and the LAC to move to final adoption purchase.
 - Reporting from LAC in year 4

Fifth meeting of the year (3 hours) June 16, 2008 from 5:00-8:00 PM

- Consensus between this committee and LACs to move to final adoption purchase.
 - Majority of discussion will occur between this committee and LACs in the previous LAC reporting years (1, 2, 5 and 6) of Curriculum Review Cycle.
 - Reporting from LACs in year 3.

In the event of an impasse, the decision will be made by the Superintendent.

Participants of the committee:

Voting members:

- 9 teachers
 - Site representation (HS – two reps – at least one must be a peer leader, all other sites one, SFMS, Crossroads, LLC, EBCS, SFE, CCCS and Special Services)
- 3 district administrators
 - One elementary principal
 - One SFHS principal
 - One SFMS principal
- 2 School Board members
- 3 community members (non-district employees)
 - 2 elementary representatives
 - 1 secondary representative (look for opposite representation than secondary principal)

Non-voting members:

- 2 Curriculum Supervisors
- 1 Curriculum Specialist
 - Connection from study groups and curriculum specialist meetings.
 - May be encompassed in site teacher representatives

Individuals who miss meeting must send an informed substitute.